



Haubstadt, IN
812-768-6208
dewigmeats.com ~ brent@dewigmeats.com

Catering Information and Terms Contract

1. A deposit of \$100.00 must be made to secure all Catering Dates. \$100.00 deposit will be deducted from final catering bill. Otherwise, the \$100.00 deposit is non-refundable.
2. Payment in full is due the day of the event, prior to the meal being served, unless the client has made other billing arrangements with Dewig Meats, Haubstadt.
3. A delivery fee will be charged if delivery is more than 25 miles from Dewig Meats, Haubstadt, IN or bill is under \$200.
4. Our standard Full Service Buffet serving time is 2 hours, unless the client has made prior arrangements with Dewig Meats, Haubstadt. We will arrive early enough to the event to properly set up buffet and greet guest as they arrive in a professional manner. We will bring all necessary serving supplies, paper products, and condiments that are served with our food. Dewig Meats does not supply guest's tables, chairs, or linens.
5. Menu selections and a firm guarantee of number of guest are due a minimum of 10 days prior to the event. Guaranteed guest count may be increased (within reason) up to two days before the event.
6. We guarantee your "guest count" will be served. We supply an additional 10% for unexpected guests. If you know that your guests are heavy consumers, we suggest ordering larger quantities.
7. All catering events are "Rain or Shine" affairs. It is customer's responsibility to provide suitable shelter for the event, in the event of inclement weather.
8. All left over food on the buffet line will be left with the client (if desired) in foiled pans. Dewig Meats, Haubstadt is not responsible for the safety and quality of the food after it leaves our supervision and care.
9. Prices subject to change without notice unless price has been guaranteed in writing and deposit has been received.
10. Any use of venue are the customer's responsibility.

With the signature of this contract, the signed company representative or individual is responsible to abide by all the conditions listed above.

Company Representative or Individual

Date _____

Catering Specialists, Dewig Meats, Haubstadt

Date _____